



ASSAM ENGINEERING COLLEGE: GUWAHATI-781013

AICTE- NEQIP-AEC



LOCAL INDUSTRIAL TOUR APPLICATION FORMAT
(For Pre final Year Students)

1. Name of the Department : (Organizing & conducting the tour)		
2. Name and Address of the local Industry to be visited:		
3. Date of visit:		
4. Objective of the Industrial Tour:		
5. Desired outcome of the Industry visit:		
6. No. of students involved:	Boys: _____ Girls: _____ Total :	Level: UG / PG (Please Tick)
7. No. of Faculty Coordinator to be visited along with the students:		
Sl. No.	Name of Faculty	Signature
8. Total Budget with breakup:		
Sl.No.	Particulars	Amount (Rs)
1	Transportation	
2	Refreshment	
3	Printing Consumables	
TOTAL		

9. Whether any advance will be required YES/ NO, If YES, Rs.

Received Rs. _____ as advance, vide Cheque No. _____ dated _____

The advance will be adjusted within 15 working days from the return of the tour.

Signature of the faculty/staff

Forwarded and recommended	Approved by
Signature (with seal) of the HOD	Coordinator AICTE-NEQIP
	Principal Assam Engineering College