



ASSAM ENGINEERING COLLEGE

FORM-9

GUWAHATI, JALUKBARI – 781 013

PROJECT: TEQIP-III

REPORT

One Page Report for attending FDP/Conference/ Workshop/ Seminar

Sanction No: Date:.....

(Allotted)

Name of the Faculty :

Designation :

Department :

Title of the FDP/ Conference/:

Workshop/ Seminar attended

Organized dates : From To.....

Total expenditure spent for FDP/ Conference/ workshop/ Seminar

:

Do all stake holders have a PFMS Vendor code(s) : **Yes/No**

If yes, please provide the PFMS Vendor code(s) for all stake holders:

If no, Please fill in the vendor details in **form 2**:

		Forwarded by
Participant (Signature)	Departmental TEQIP Coordinator (Signature)	Head of Department (Signature)
Enclosures:		
01. Detailed report about the programme / event with benefits to the institution		
02. Programme schedule, copy of brochure		
03. Detailed statement of expenditure WITH BILLS (in original) - FORM 10		
04. Certificate Photostat copy (self attested)		
05. Photos of FDP/ Conference/ workshop/ Seminar, available if any.		
FOR TEQIP-III OFFICE USE ONLY		
Verified by	Checked by	Accepted by
Nodal Officer-Academic (Signature)	Coordinator, TEQIP-III (Signature)	Principal, AEC (Signature)