



Faculty Development Support under  
**NEQIP Scheme**  
Assam Engineering College



**Support for attending International Conference**

**Performa to be filled in by teachers, financially supported by the NEQIP for participation in an international conference to be submitted one month before departure.**

Attendance certificate to be submitted within one month from the date of return from visit abroad.  
(Please submit in duplicate: one original plus one copy)

1. Name of the Faculty:

2. Designation:

3. Complete Address:

Email:

Bank A/C No. (IFC code also):

4. Name of the International conference to attend:

5. Place of the Conference:

6. Dates of the conference:

7. Date and place of departure from India:

8. Date and place of arrival at the venue of conference:

9. Date and place of departure from the venue of conference:

10. Date and place of arrival in India:

**NEQIP grant will be released through a cheque in favour of the faculty after producing certificate of attendance and copy of the paper presented.**

<b>Information to be provided by the Applicant</b>
FUNDS FROM OTHER SOURCES – Received / Applied (Please provide supporting documents in details)
Serial / Sanction No :
Agency :
Amount in Foreign Currency
Amount in Indian Rupees
TOTAL
Balance requested from NEQIP (Subjected to a maximum of Rs 50,000)

Signature:      Date:      Name:

<b>Recommendation of the Head of the Department</b>		
Signature:	Date:	Name:
<input type="text" value="Seal"/>		

<b>Official Use Only</b>
EXPENDITURES Serial No:
Amount in Indian Rupees Sanctioned :

	<b>Faculty Development Support under NEQIP Scheme Assam Engineering College</b>	
<b>Support for attending National Conference</b>		
<b>Performa to be filled in by teachers, financially supported by the NEQIP for participation in a national conference to be submitted one month before departure.</b>		
Attendance certificate to be submitted within one month from the date of return from visit abroad. (Please submit in duplicate: one original plus one copy)		

1. Name of the Faculty:
2. Designation:
3. Complete Address:
Email:
Bank A/C No. (IFC code also):
4. Name of the national conference to attend:
5. Place of the Conference:
6. Dates of the conference:
7. Date and place of departure:
8. Date and place of arrival at the venue of conference:
9. Date and place of departure from the venue of conference:
10. Date and place of arrival:

NEQIP grant will be released through a cheque in favour of the faculty after producing certificate of attendance and copy of the paper presented.

<b>To be provided by the Applicant</b>
FUNDS FROM OTHER SOURCES – Received / Applied (Please provide supporting documents in details)
Serial / Sanction No :
Agency :
Amount in Foreign Currency
Amount in Indian Rupees
TOTAL
Balance requested from NEQIP (Subjected to a maximum of Rs 25,000)

Signature:      Date:      Name:

<b>Recommendation of the Head of the Department</b>		
Signature:	Date:	Name:
<input type="text" value="Seal"/>		

<b>Official Use Only</b>
EXPENDITURES Serial No:
Amount in Indian Rupees Sanctioned :

	<b>Workshop - Seminar -Conferences</b> <b>NEQIP Scheme</b> <b>Assam Engineering College</b>	
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**Support for Organising Workshop / Seminar / Conferences**

Performa to be filled in by proposing teachers through the Head of the Department.

1. Name of proposed workshop / Seminar / Conference :			
2. Name of Proposing Faculty member :			
3. Brief Topic & Sub Topic:			
Email:			
Phone: (Office)	(Home)	(Mobile)	(Fax)
4. Dates of the <b>Workshop / Seminar / Conferences</b> :			
5. Brief Budget of the <b>Workshop / Seminar / Conferences</b> :			
Use separate sheet if necessary			

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<b>Information to be provided by the Applicant</b>
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FUNDS FROM OTHER SOURCES – Received / Applied (Please provide supporting documents in details)
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Serial / Sanction No :
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Agency :
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Amount in Indian Rupees
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TOTAL
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Balance requested from NEQIP (Subjected to a maximum of Rs 80,000)
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Signature:      Date:      Name:

<b>Recommendation of the Head of the Department</b>
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Signature:	Date:	Name:
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Seal
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<b>Official Use Only</b>
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EXPENDITURES Serial No:
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Amount in Indian Rupees Sanctioned :
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	<b>Teaching Assistantship under NEQIP Scheme Assam Engineering College</b>	
<b>Support for Teaching Assistantship to PG Students</b>		
Performa to be filled in by PG students and to be submitted through the Head of the Department.		

1. Name of the PG Student:
2. Department:
3. Complete Address:

Bank A/C No. (IFC code also):
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Email:
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Phone: (Office)      (Home)      (Mobile)      (Fax)
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4. Academic Year:
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5. Brief recommendation from HOD:
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8. Brief recommendation from Supervising Faculty :
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**To be provided by the Applicant**

FUNDS FROM OTHER SOURCES – Received / Applied (Please provide supporting documents in details)

Serial / Sanction No :

Agency :

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Amount in Indian Rupees Received from other sources ( if any) :

TOTAL

Signature:      Date:      Name:

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**Recommendation of the Head of the Department**

Signature:                                  Date:                                  Name:	
<table border="1"><tr><td>Seal</td></tr></table>	Seal
Seal	

**Official Use Only**

EXPENDITURES Serial No:

**Amount in Indian Rupees Sanctioned with details of Disbursal ( as per approval of IPU and BOG):**

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