



Faculty Development Support under
NEQIP Scheme
Assam Engineering College



Support for attending International Conference

Performa to be filled in by teachers, financially supported by the NEQIP for participation in an international conference to be submitted one month before departure.

Attendance certificate to be submitted within one month from the date of return from visit abroad.
(Please submit in duplicate: one original plus one copy)

1. Name of the Faculty:

2. Designation:

3. Complete Address:

Email:

Bank A/C No. (IFC code also):

4. Name of the International conference to attend:

5. Place of the Conference:

6. Dates of the conference:

7. Date and place of departure from India:

8. Date and place of arrival at the venue of conference:

9. Date and place of departure from the venue of conference:

10. Date and place of arrival in India:

NEQIP grant will be released through a cheque in favour of the faculty after producing certificate of attendance and copy of the paper presented.

Information to be provided by the Applicant
FUNDS FROM OTHER SOURCES – Received / Applied (Please provide supporting documents in details)
Serial / Sanction No :
Agency :
Amount in Foreign Currency
Amount in Indian Rupees
TOTAL
Balance requested from NEQIP (Subjected to a maximum of Rs 50,000)

Signature: Date: Name:

Recommendation of the Head of the Department		
Signature:	Date:	Name:
<input type="text" value="Seal"/>		

Official Use Only
EXPENDITURES Serial No:
Amount in Indian Rupees Sanctioned :

	Faculty Development Support under NEQIP Scheme Assam Engineering College	
Support for attending National Conference		
Performa to be filled in by teachers, financially supported by the NEQIP for participation in a national conference to be submitted one month before departure.		
Attendance certificate to be submitted within one month from the date of return from visit abroad. (Please submit in duplicate: one original plus one copy)		

1. Name of the Faculty:
2. Designation:
3. Complete Address:
Email:
Bank A/C No. (IFC code also):
4. Name of the national conference to attend:
5. Place of the Conference:
6. Dates of the conference:
7. Date and place of departure:
8. Date and place of arrival at the venue of conference:
9. Date and place of departure from the venue of conference:
10. Date and place of arrival:

NEQIP grant will be released through a cheque in favour of the faculty after producing certificate of attendance and copy of the paper presented.

To be provided by the Applicant
FUNDS FROM OTHER SOURCES – Received / Applied (Please provide supporting documents in details)
Serial / Sanction No :
Agency :
Amount in Foreign Currency
Amount in Indian Rupees
TOTAL
Balance requested from NEQIP (Subjected to a maximum of Rs 25,000)

Signature: Date: Name:

Recommendation of the Head of the Department		
Signature:	Date:	Name:
<input type="text" value="Seal"/>		

Official Use Only
EXPENDITURES Serial No:
Amount in Indian Rupees Sanctioned :

	Workshop - Seminar -Conferences NEQIP Scheme Assam Engineering College	
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Support for Organising Workshop / Seminar / Conferences

Performa to be filled in by proposing teachers through the Head of the Department.

1. Name of proposed workshop / Seminar / Conference :			
2. Name of Proposing Faculty member :			
3. Brief Topic & Sub Topic:			
Email:			
Phone: (Office)	(Home)	(Mobile)	(Fax)
4. Dates of the Workshop / Seminar / Conferences :			
5. Brief Budget of the Workshop / Seminar / Conferences :			
Use separate sheet if necessary			

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Information to be provided by the Applicant
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FUNDS FROM OTHER SOURCES – Received / Applied (Please provide supporting documents in details)
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Serial / Sanction No :

Agency :

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Amount in Indian Rupees

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TOTAL

Balance requested from NEQIP (Subjected to a maximum of Rs 80,000)
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Signature: Date: Name:

Recommendation of the Head of the Department

Signature:	Date:	Name:
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Seal

Official Use Only

EXPENDITURES Serial No:

Amount in Indian Rupees Sanctioned :

	Teaching Assistantship under NEQIP Scheme Assam Engineering College	
Support for Teaching Assistantship to PG Students		
Performa to be filled in by PG students and to be submitted through the Head of the Department.		

1. Name of the PG Student:
2. Department:
3. Complete Address:

Bank A/C No. (IFC code also):

Email:

Phone: (Office) (Home) (Mobile) (Fax)
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4. Academic Year:

5. Brief recommendation from HOD:

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8. Brief recommendation from Supervising Faculty :
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To be provided by the Applicant

FUNDS FROM OTHER SOURCES – Received / Applied (Please provide supporting documents in details)

Serial / Sanction No :

Agency :

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Amount in Indian Rupees Received from other sources (if any) :

TOTAL

Signature: Date: Name:

Recommendation of the Head of the Department

Signature: Date: Name: <table border="1" style="display: inline-table; margin-left: 100px;"><tr><td style="padding: 2px;">Seal</td></tr></table>	Seal
Seal	

Official Use Only

EXPENDITURES Serial No:

Amount in Indian Rupees Sanctioned with details of Disbursal (as per approval of IPU and BOG):

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